

Angela M. Kneale- piano studio **Individual Piano Classes**

Phone & Voicemail: (01)808-673-3433 Email: spruceup@angelakneale.com

Re: Terms and Conditions of Personal Piano Lessons — effective March 10, 2010

The first lesson for new students is a meeting time for the student and the teacher. It is part lesson and part interview.

Lessons/ Rehearsal Sessions with the Personal Instructor

Lesson tuition is to be paid for in advance and on a monthly or quarterly schedule for educational and performance planning. Payment may be made via Paypal, Cash, or a check payable to: **Mililani Music & Arts Academy**

QUARTERLY BILLING OPTION:

The payment plan for individual lessons in quarterly tuition is as follows for lessons at the teacher's non-travel location:
\$20.00/each **30 minute** lesson for beginners only (accepting 5 to 10 students – potential to schedule up to 3x per week)
\$50.00/each **45 minute** lesson recommended (5 students)
\$75.00/each **1 hour** lesson all levels or \$125.00/each **1.5 hour** lesson (adult or advanced) – (1 to 5 students)

- Due April 12th — lessons until June 12th
- Due June 10th — lessons until September 10th
- Due August 20th — lessons until October 31st
- Due October 26th - for lessons until December 31st

Lessons for students in home study are to be scheduled for a minimum of 6 months. This period allows for suitable scheduling and learning/testing to meet national requirements. There is no "rollover" for missed lessons. Please read the "Makeup Lessons Policy" below. There are no longer any refunds for cancellation of lessons.

MONTHLY BILLING OPTION (same as travel location whereas "travel location" is typically defined as being at the student's home and is agreed upon by teacher depending on distance and schedule):

Tuition is due 1 week prior to the lesson on the **1st** of the lesson month. There is no "rollover" for lessons paid for a month to be applied to another month. The instructor will notify the student/student's parents if there are fewer lessons to be given for the month than the regular calendar year depicts. Such months currently include ___N/a____.

Monthly lessons are for the student desiring a period of brief study. These lessons are generally discouraged since progress and improvement in this time period typically is minimal and suitable only for advanced learners who can ensure musical quality without regular supervision.

Personal Monthly Piano Lesson Rates are as follows per lesson:

- \$80.00 – **45 minute** lesson
 - \$100.00 -- **1 hour** lesson
 - \$130.00 -- **1.5 hour** lesson
 - \$240.00 – **3 hour** lesson
- Please note: There are **NO** refunds for Monthly Lessons due to scheduling.

Discontinuation of lessons: If you are no longer planning to continue lessons, it is customary for to give your teacher 2 weeks of lesson tuition (at the school you are attending or to your personal instructor) as a minimum severance.

Makeup Lessons- One makeup lesson will be scheduled for any absence due to sickness or family crisis every 6 months. There are no makeup lessons for those on the monthly payment option. Any other *missed lessons that are to be scheduled as an extra lesson which must be scheduled and paid for in advance. (*Missed lessons due to vacation, hobbies, or any other reason) Please give 48 hrs. notice to cancel that lesson so that you may reschedule it. Angela Kneale will make every effort to accommodate makeup lessons due to extreme circumstances. Angela Kneale cannot reschedule a cancelled makeup lesson.

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STUDENT HANDBOOK — BASICS OF SUCCESSFUL Piano Lessons By Angela Kikuchi Kneale

BOOKS & LISTENING MATERIALS— Lesson materials can be purchased online or in some cases, through Angela Kneale. Please specify in writing and by email. Should the teacher purchase/ provide materials for the student, payment is expected upon order of the materials. Books are required to be provided by the Student and present at the 3rd lesson (or shortly after assigned).

COMMUNICATION — Communication regarding a student's progress and direction is important to me. If you have any questions for your teacher, the best way to communicate is by attending your piano lesson with cued video of your practice sessions at home or in your studio. Please be patient when contacting me, as I will attempt to contact you as soon as possible.

SUGGESTED REHEARSAL/ LESSON ATTIRE— Please dress in Piano appropriate clothing, full length jeans/ or pants and a button down shirt or **plain** t-shirt is appropriate for everyone. Please do not attend lessons in sports related equipment or apparel (including MMA t-shirts, cleats, and wet beachwear). Wearing wet and/or soiled equipment or encouraging your "warrior" school pride is a way to forfeit your lessons for damages and cleaning to benches and area.

ABOUT FINGERNAIL LENGTH— I encourage students to keep their nails trimmed to expose the full fingertip to have contact with the piano keys. Students with long nails will not be permitted to compete/ audition through this studio due to poor sound quality. Additional lesson forfeiture and potential piano refinishing costs occur with any scratched keys, nail polish flecks or streaks left by the student on the keyboard and not limited to nail scratches on the piano finish, particularly on the fall board or key covering.

WEEKLY AND BI-WEEKLY SESSIONS— I do ask that students practice for the best possible success at your lessons. Practice time varies due to level of difficulty, personal ability, and focus. Beginners should strive for consistent time each day of at least 20 to 30 min. a day. Though, toddlers will have very short practice times at the instrument. The average beginning student will practice 30—45 min. a day every day of the week. While some advanced music players planning for a trip or audition may want to accomplish 3-6 hrs every day, some attain 10-14 hrs each day. Students are expected to understand that they are to move along in their books and practice the same phrases and pieces for several weeks (between 1—3 months for retention).

Please do your best and make time each day of the week for a concentrated and focused practice. It is your responsibility to know what to practice. This is not public school where assignments are graded. This is about real life application. You are responsible for your own study and practice. Please keep a lesson journal and practice notebook and pencil & eraser at your practice and at your lesson so that you can take notes for a more effective practice.

SPECIAL TOPIC or MASTER CLASSES:

Please contact Ms. Kneale for additional classes that you would like to take. Minimum class size is 5 and Maximum class size is 12 depending on location.

Continued ...

STUDENTS ON FREQUENT BREAKS

Students who continually quit for a season and wish to return may eventually be referred to another teacher. This is due to the Rapid degradation of piano skills and frustration that both student and teacher experience during the 6 week return from such a hiatus. Such breaks commonly cause students to experience inner turmoil since fluency, pace, reading ability, focus, and confidence can diminish rapidly from the point of the last lesson departure. This pattern can lead to a tense situation for both the student and teacher since both know what the student is capable of previously.

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Yes I have read the section entitled Student's on Frequent Breaks and accept this policy.
Parent/ guardian or adult please sign & date below and print your name.

Signature: _____ Date: _____
Print Name: _____

I have read the above Studio Policy Handbook and Agreement. I accept the terms and conditions to be a student of Ms. Kneale. (under age 18 + I have also reviewed this policy with my son or daughter.) Parent or adult please sign & date below and print your name.

Signature: _____ Date: _____
Print Name: _____
Student Signature: _____ Date: _____
Print Name: _____

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3 page APPLICATION for STUDY pg. 1 of 3 (to be Notarized/ Jurated before Submission)

Name: First _____ Middle _____ Last _____

Month & Year of Birth: _____ **Age at time of Application:** _____ years

Permanent Mailing Address: _____

State of primary Residence: _____ **Other States of Residence:** _____

Email address: _____

Phone: cell/work/ home: _____ **best number** _____

Circle one: First Piano Lessons or Audition

Years studied and include Name(s) of all Teacher(s) and Town & State or workshops:

ie., 1999-2002 Performer's Piano; instructor Angela M. Kneale; Honolulu, Hawaii:

Parent Signature: _____ **Date:** _____

Print Name: _____

Student Signature: _____ **Date:** _____

Print Name: _____

Notary in State of primary residence and/or in Hawaii: _____

Signature: _____ **Date:** _____

Instructor: _____ **date** _____

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APPLICATION for STUDY pg. 2 of 3 (to be Notarized/Jurated before Submission)

Audition Pieces to be Played and attach resume including ALL performed repertoire and studied works/collections (skip section if you are taking your first lesson):

Piece 1 _____ length _____

Piece 2 _____ length _____

Piece 3 _____ length _____

Piece 4 _____ length _____

Piece 5 _____ length _____

Length of Prior Studies: _____ and/or attach "resume"

Do you own a Piano or Keyboard? Circle any that apply

1. Looking to purchase a Piano or Keyboard

2. Piano Upright /Baby Grand/ Grand _____ make

3. Keyboard with 61 / 72 / 88 keys _____ make

4. Who is your piano tuner? _____ Phone: _____

How did you hear about Angela M. Kneale? _____

(under age 18 + I have also reviewed this application with my son or daughter.) Parent or adult guardian please sign & date below and print your name.

Parent Signature: _____ Date: _____

Print Name: _____

Student Signature: _____ Date: _____

Print Name: _____

Notary in State of primary residence and/or in Hawaii: _____

Signature: _____ Date: _____

Print Name: _____

Instructor: _____ date _____

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APPLICATION for STUDY pg. 3 of 3(to be Notarized/ Jurated before official submission)

Do you play any other instruments or sing? If so please list:

Are you vegetarian? Circle one No Yes (feel free to list type)

Do you have any other talents that you use professionally or as a hobby?

Are you currently in or plan to participate in any extracurricular activities? Yes or No

Please list; _____

Do you play basketball, volleyball, bowl, or participate in martial arts/ MMA/ fighting or wrestle, rock climb, or do gymnastics or ski/snowboard/skate/ blade or do BMX stunts or surf or play tennis or dance? If so please list;

What are your current grades or GPA in School? _____

What is your interest/goal in taking piano lessons?

Would you consider giving up your extracurricular activities to avoid possible injury and to make more time for the piano at this time? circle: Yes / No

(under age 18 + I have also reviewed this application with my son or daughter.) Parent or adult guardian please sign & date below and print your name.

Parent Signature: _____ Date: _____

Print Name: _____

Student Signature: _____ Date: _____

Print Name: _____

Notary in State of primary residence and/or in Hawaii: _____

Signature: _____ Date: _____

Instructor: _____ date _____

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